



KHAIRUDDINSYAH

GET IN CONTACT

Puri Bintaro Residence Jl. Sawo No. 11 Ciputat, Tangerang Selatan
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EDUCATION

SEKOLAH TINGGI ILMU EKONOMI INDRAGIRI

Management
2018
Rengat, Riau

SEMINARS AND TRAINING

ESQ

Basic Training, Inhouse Training,
Leadership Training
2006, 2013, 2018
Pekanbaru and Rengat, Riau

ACCON

Soft Skill Management, Leadership
Training
2011, 2012
Jogjakarta

ORGANIZATIONS

IKATAN PEMUDA KARYA (IPK)

Member
2010

Pekanbaru, Riau

BADAN KOORDINASI HUBUNGAN MASYARAKAT (BAKOHUMAS) KAB. INHU

Deputy Chief of Human Resources
2016-2018
Rengat, Riau

COMPETENCIES

Persuasion
Customer Relationship Management
Negotiation
Sales and Marketing
Public Speaking
Microsoft Office

EMPLOYMENT HISTORY

PT. CARSURIN

Sales Monitoring Officer - Coal
April 2019- July 2020
West Jakarta

Ensuring sales administration, monitoring the implementation of work, and completeness of billing documents that are met with complete, accurate and real time.

I handle 5 Branches; Samarinda, Berau, Cilegon, Cikarang (analysis coal only;rolling every 3 months with other), Medan

Job Description:

- Sales Administration Management
- Operation and Collection Monitoring
- Sales Support (communicating information related to sales policies, quotations, employment contracts, invoices, work status to clients via email and telephone to increase customer satisfaction).

ONE STOP PAGES PEKANBARU (E-COMMERCE)

Ranger
2018
Pekanbaru, Riau

Inviting MSMEs in Pekanbaru City to work together to advance their business by participating in the Pekanbaru One Stop Pages e-commerce, which is a special startup market for Pekanbaru City MSMEs.

AKADEMI KESEHATAN PROVINSI RIAU

Staff
May 2015 - January 2018
Rengat, Riau

Honorary staff in general duties in the fields of service, general administration and public relations.

To be responsible:

- Responsible for college student dormitory (men)
- Responsible for transportation.