

DHIKA SISWANTO

Ciledug Indah II, Jl. Aster Blok
E38 No. 15 Rt 04/05 Karang
Tengah, Kota Tangerang, Banten,
Mobile: 0813-1545-6410
Tangerang, 12 December 2021

TO

HRD

PT. Jaya Kreasi Indonesia

Dear Sir/Madam,

I would like to apply as Accounting Assistant Supervisor in your company. I would like to take this opportunity to introduce myself to your organization. I have completed my studies in March 2014 with a 3.02 GPA (Bachelor Degree) at Trisakti University majoring in Accounting. Currently, I'm working as Senior Accounting Staff at PT. Brilliant Ecommerce Berjaya (Mbiz & Mbizmarket) since 2020.

I believe that my background of study and experience can be great contribution to your company, especially to the position I am applying for. By joining your company, I hope that I can apply my knowledge.

Please find my CV and transcript for your reference. I will be available for an interview at any time to further discuss about my qualifications and interest with your company.

Sincerely,

Dhika Siswanto

*DHIKA
SISWANTO*



DHIKA SISWANTO

PROFIL

Jakarta, 15 Januari 1991
Status : Single
Gender : Male
Religion : Islam

EDUCATION

2014 **UNIVERSITAS TRISAKTI**
S1 Ekonomi (Akuntansi), IPK 3.02.

COURSES

2016 **Delivering Service Excellence
Through Teamwork (Media Group)**

2017 **Brevet A & B (PKN STAN)**

2017 **Microsoft Excel Adv Lv. 1 (Media
Group)**

2018 **Microsoft Excel Adv Lv. 2 (Media
Group)**

• KONTAK



0813 1545 6410



siswantodhika@gmail.com



Ciledug Indah II, Jl. Aster Blok E38 No. 15
RT 004/005, Pedurenan, Karang Tengah,
Tangerang Kota, Banten

EXPERIENCE

**PT BRILLIANT ECOMMERCE BERJAYA
(MBIZ/MBIZMARKET) / 2020 – Saat ini**

- Manage month-end closing activities which include reconciliation processes for review
- Analyzing operational cost
- Assist Accounting Manager in preparing data or documents at the time an annual audit is carried out by a third party

**PT Media Televisi Indonesia (METROTV) /
2014 – 2020**

- Perform day to day financial transactions, including verifying, classifying, computing, posting, and recording accounts receivables and payable data
- Reconciliation accounts
- Handling stock opname (fixed assets, stock, etc)

Nomor Seri Ijazah : 0315/FE/S1/AK/V/2014
Certificate Serial Number

NIRLT : 2014.0230.0315
Graduate Registration Number

UNIVERSITAS TRISAKTI

TRISAKTI UNIVERSITY

Memberikan ijazah kepada
awards this certificate to

DHIKA SISWANTO

Tempat dan tanggal lahir : JAKARTA, 15 Januari 1991
Place and Date of Birth : *JAKARTA, January 15, 1991*

NIM/NIRM/NPM : 023090286
Student Registration Number

Program Pendidikan : Sarjana Strata I (S - 1)
Program : *a 4 - year undergraduate program*

Fakultas/Jurusan : EKONOMI/AKUNTANSI
Faculty/Department : *ECONOMICS/ACCOUNTING*

Program Studi : AKUNTANSI
Study Program : *ACCOUNTING*

Tanggal Kelulusan : 2 April 2014
Date of Judicium : *April 2, 2014*

Status : Terakreditasi
Status : *Accredited*

Ijazah ini diserahkan berdasarkan Surat Keputusan Rektor Nomor : 047/USAKTI/SKR/V/2014
This certificate is awarded in accordance with the Rector Decree Number :

tanggal 13 Mei 2014
date *May 13, 2014*

Dengan demikian yang bersangkutan berhak memakai gelar akademik Sarjana : SARJANA EKONOMI
The person mentioned above has therefore the right to hold the academic degree of :

Rektor
Rector

Prof. Dr. Thoby Mutis
1946/USAKTI



Jakarta, 13 Mei 2014
Dekan
Dean

Dr. Bambang Soedaryono, Ak, MBA
1737/USAKTI

**UNIVERSITAS TRISAKTI****TRISAKTI UNIVERSITY****FAKULTAS EKONOMI
FACULTY OF ECONOMICS**Alamat/Address : Kampus A, Jl. Kiyai Tapa No. 1, Jakarta 11440
Telp./Phone : (021) 5663232 Ext. 308 Fax. (021) 5644270**DAFTAR PRESTASI AKADEMIK
ACADEMIC TRANSCRIPT**Jurusan/Program Studi : **AKUNTANSI/AKUNTANSI**
Department/Study Program : **ACCOUNTING/ACCOUNTING**Program Pendidikan : **Sarjana Strata 1 (S-1)**
Program : **4 years' Undergraduate Program**N a m a : **DHIKA SISWANTO**
N a m eTempat/Tanggal Lahir : **JAKARTA, 15 Januari 1991**
Place and Date of Birth : **JAKARTA, January 15, 1991****NPM/NIM** : **023090286****NIRM**
Student Registration Number

Mata Kuliah Subjects	Kode Code	K Cr	HM Gr	AM GP	M PE
I. Mata Kuliah Pengembangan Kepribadian (MPK) <i>Personality Development</i>					
1 Pendidikan Agama <i>Religious Studies</i>	UAG200	2	B	3.00	6.00
2 Pendidikan Kewarganegaraan <i>Civic Education</i>	UKW200	2	B+	3.50	7.00
3 Pancasila <i>State Ideology</i>	UPA200	2	C	2.00	4.00
II. Mata Kuliah Keilmuan dan Keterampilan (MKK) <i>Science and Skill</i>					
4 Pengantar Akuntansi I <i>Introduction To Accounting I</i>	EAU301	3	B-	2.75	8.25
5 Pengantar Akuntansi II <i>Introduction To Accounting II</i>	EAU302	3	B	3.00	9.00
6 Aspek Hukum Dalam Ekonomi <i>Legal Aspects In Economy</i>	EMH201	2	C	2.00	4.00
7 Pengantar Bisnis <i>Introduction To Business</i>	EMU301	3	B	3.00	9.00
8 Pengantar Manajemen <i>Introduction To Management</i>	EMU302	3	B-	2.75	8.25
9 Bank & Lembaga Keuangan Lainnya <i>Banks And Other Financial Inst.</i>	EPM305	3	B+	3.50	10.50
10 Ekonomi Skala Kecil, Menengah & Koperasi <i>Small Scale, Medium and Cooperative Economics</i>	EPN301	3	B	3.00	9.00
11 Pengantar Ekonomi Mikro <i>Introduction to Microeconomics</i>	EPT201	2	C	2.00	4.00
12 Pengantar Ekonomi Makro <i>Introduction to Macroeconomics</i>	EPT204	2	C	2.00	4.00
13 Teori Ekonomi Mikro I <i>Microeconomics Theory I</i>	EPT302	3	B	3.00	9.00
14 Statistik I <i>Statistics I</i>	EUE203	2	B-	2.75	5.50
15 Statistik II <i>Statistics II</i>	EUE204	2	B	3.00	6.00
16 Matematika Ekonomi I <i>Mathematical Economics I</i>	EUE301	3	B+	3.50	10.50
17 Matematika Bisnis <i>Business Mathematics</i>	EUE305	3	C+	2.50	7.50
18 Metodologi Penelitian <i>Research Methodology</i>	EUE306	3	B	3.00	9.00
19 Bahasa Inggris <i>English</i>	UBA300	3	B+	3.50	10.50



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DAFTAR PRESTASI AKADEMIK
ACADEMIC TRANSCRIPT

Jurusan/Program Studi : **AKUNTANSI/AKUNTANSI**
Department/Study Program : **ACCOUNTING/ACCOUNTING**

Program Pendidikan : **Sarjana Strata I (S-1)**
Program : **4 years' Undergraduate Program**

N a m a : **DHIKA SISWANTO**
N a m e

Tempat/Tanggal Lahir : **JAKARTA, 15 Januari 1991**
Place and Date of Birth : **JAKARTA, January 15, 1991**

NPM/NIM : **023090286**

NIRM
Student Registration Number

Mata Kuliah Subjects	Kode Code	K Cr	HM Gr	AM GP	M PE
II. Mata Kuliah Keilmuan dan Keterampilan (MKK) <i>Science and Skill</i>					
20 Bahasa Indonesia <i>Indonesian Language</i>	UBN200	2	C	2.00	4.00
III. Mata Kuliah Keahlian Berkarya (MKB) <i>Professional Skill</i>					
21 Pemeriksaan Akuntansi I <i>Auditing I</i>	EAA301	3	B	3.00	9.00
22 Pemeriksaan Akuntansi II <i>Auditing II</i>	EAA302	3	B	3.00	9.00
23 Manajemen Biaya <i>Cost Management</i>	EAB207	2	A-	3.75	7.50
24 Sistem Pengendalian Manajemen <i>Controllership</i>	EAB304	3	B	3.00	9.00
25 Akuntansi Biaya <i>Cost Accounting</i>	EAB307	3	B+	3.50	10.50
26 Akuntansi Manajemen <i>Management Accounting</i>	EAB308	3	C+	2.50	7.50
27 Akuntansi Keuangan I <i>Financial Accounting I</i>	EAK301	3	B	3.00	9.00
28 Akuntansi Keuangan II <i>Financial Accounting II</i>	EAK302	3	B	3.00	9.00
29 Akuntansi Keuangan Lanjutan I <i>Advanced Financial Accounting I</i>	EAK303	3	B-	2.75	8.25
30 Akuntansi Keuangan Lanjutan II <i>Advanced Financial Accounting II</i>	EAK304	3	C+	2.50	7.50
31 Akuntansi Internasional <i>International Accounting</i>	EAK307	3	B+	3.50	10.50
32 Akuntansi Sektor Publik <i>Public Sector Accounting</i>	EAN302	3	C	2.00	6.00
33 Perpajakan <i>Taxation</i>	EAP302	3	B	3.00	9.00
34 Pengantar Perpajakan <i>Introduction to taxation</i>	EAP306	3	A	4.00	12.00
35 Sistem Informasi Akuntansi I <i>Accounting Information Systems I</i>	EAS301	3	B-	2.75	8.25
36 Sistem Informasi Akuntansi II <i>Accounting Information Systems II</i>	EAS302	3	B	3.00	9.00
37 Teori Akuntansi <i>Accounting Theory</i>	EAU303	3	B-	2.75	8.25
38 Manajemen Keuangan I <i>Financial Management I</i>	EMB201	2	B+	3.50	7.00
39 Manajemen Keuangan II <i>Financial Management II</i>	EMB302	3	A	4.00	12.00



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ACADEMIC TRANSCRIPT

Jurusan/Program Studi : **AKUNTANSI/AKUNTANSI**
Department/Study Program : **ACCOUNTING/ACCOUNTING**

Program Pendidikan : **Sarjana Strata 1 (S-1)**
Program : **4 years' Undergraduate Program**

Nama : **DHIKA SISWANTO**
Name

Tempat/Tanggal Lahir : **JAKARTA, 15 Januari 1991**
Place and Date of Birth : **JAKARTA, January 15, 1991**

NPM/NIM : **023090286**

NIRM
Student Registration Number

Mata Kuliah Subjects	Kode Code	K Cr	HM Gr	AM GP	M PE
III. Mata Kuliah Keahlian Berkarya (MKB) <i>Professional Skill</i>					
40 Manajemen Operasi I <i>Operation Management I</i>	EMD201	2	C+	2.50	5.00
41 Manajemen Pemasaran I <i>Marketing Management I</i>	EMM201	2	B-	2.75	5.50
42 Sistem Informasi Manajemen <i>Management Information Systems</i>	EMP304	3	A	4.00	12.00
IV. Mata Kuliah Perilaku Berkarya (MPB) <i>Working Behaviour</i>					
43 Etika Profesi <i>Professional Ethics</i>	EAA308	3	A-	3.75	11.25
44 Analisa Laporan Keuangan <i>Financial Statement Analysis</i>	EAK306	3	B-	2.75	8.25
45 Akuntansi Perpajakan <i>Tax Accounting</i>	EAP303	3	C+	2.50	7.50
46 Perilaku Keorganisasian <i>Organizational Behaviour</i>	EMU305	3	B-	2.75	8.25
47 Pasar Uang Dan Pasar Modal <i>Money And Capital Markets</i>	EAU305	3	A-	3.75	11.25
48 Manajemen Investasi <i>Investment Management</i>	EAU307	3	B-	2.75	8.25
49 Komunikasi Bisnis <i>Business Communication</i>	EMM310	3	B	3.00	9.00
50 Kebanksentralan <i>The Central Banking</i>	EPM317	3	A-	3.75	11.25
51 Fiqih Muamalah <i>Muamalat Law</i>	EPU306	3	B	3.00	9.00

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ACADEMIC TRANSCRIPT

Jurusan/Program Studi : **AKUNTANSI/AKUNTANSI**
Department/Study Program : **ACCOUNTING/ACCOUNTING**

Program Pendidikan : **Sarjana Strata 1 (S-1)**
Program : **4 years' Undergraduate Program**

Nama : **DHIKA SISWANTO**
Name

Tempat/Tanggal Lahir : **JAKARTA, 15 Januari 1991**
Place and Date of Birth : **JAKARTA, January 15, 1991**

NPM/NIM : **023090286**

NIRM :
Student Registration Number

Mata Kuliah Subjects	Kode Code	K Cr	HM Gr	AM GP	M PE
V. Mata Kuliah Berkehidupan Bermasyarakat (MBB) <i>Social Life</i>					
52 Skripsi Akuntansi <i>Thesis on Accounting</i>	EAU604	6	B+	3.50	21.00
Jumlah <i>Total</i>		146			440.75
Indeks Prestasi Kumulatif (IPK) <i>Grade Point Average (GPA)</i>	3.02				
Predikat Kelulusan <i>Academic Distinction</i>	Sangat Memuaskan <i>Very Good</i>				
Judul Skripsi <i>Title of Thesis</i>	PENGARUH LEVERAGE, PROFITABILITAS, LIKUIDITAS, FREE CASH FLOW, GROWTH DAN FIRM SIZE TERHADAP KEBIJAKAN DIVIDEN PADA PERUSAHAAN PERBANKAN. <i>ANALYSIS OF THE EFFECT OF LEVERAGE, PROFITABILITY, LIQUIDITY, FREE CASH FLOW, GROWTH AND FIRM SIZE TO THE DIVIDEND POLICY IN THE BANKING COMPANY.</i>				

*) Transkrip ini tidak berlaku jika ada koreksi/pembetulan dari siapapun
This transcript is invalid if there are any correction whatsoever

Keterangan / Remarks :

K/Cr : Kredit sks/ Credit

HM/Gr : Huruf Mutu / Grade (A, A-, B+, B, B-, C+, C, D, E)

AM/GP : Angka Mutu / Grade Point (4.00, 3.75, 3.50, 3.00, 2.75, 2.50, 2.00, 1.00, 0.00)

M/PE : Mutu (=K x AM) / Points Earned (= Cr x GP)

Predikat Kelulusan : IPK (GPA) 2.00 - 2.75 : Memuaskan (Good)
Academic Distinction

3.51 - 4.00 : Dengan Pujian (Cum Laude)

2.76 - 3.50 : Sangat Memuaskan (Very Good)

Atas Nama Rektor

On Behalf of Rector

Wakil Rektor Bidang Akademik
Vice Rector for Academic Affairs



Prof. Dr. Yusyat Zannul Basri, Ak, MBA
NIK : 0053 / USAKTI



Jakarta, 13 Mei 2014

Dekan
Dean



Dr. Bambang Soedaryono, Ak, MBA
NIK : 1737 / USAKTI