

Dear Hiring Manager,

This letter is in regards to my interest in applying for the Accounting Assistance Supervisor position as informed by Ms. Nathalia through Kalibr.

My name is Rainer Christoforus Simbolon, graduated from Universitas Diponegoro in 2018. I have 3 years of experience as an Accounting Staff in PT Amalgamated Consulting Indonesia with responsibilities to handle audit and (mostly) accounting service clients. I am familiar with financial reports, journal entries, account reconciliation, bank wire, and audit working papers. I am used to working both on a team and individual basis, working under pressure, and having a passion to learn something new. It would be an honor for me to be able to work with an exciting and reputable team like PT Jaya Kreasi Indonesia.

In closing, I am thrilled at the possibility of being a part of your team and would love the opportunity to meet with you and discuss the value that I can bring to the company. I appreciate your consideration and look forward to hearing from you.

Should you need further assistance please do not hesitate to contact me.

Regards,

Rainer Christoforus Simbolon