

# Rainer Christoforus Simbolon

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My name is Rainer Christoforus Simbolon, graduated from Universitas Diponegoro in 2018. I have experience as Accounting Staff in PT Amalgamated Consulting Indonesia with responsibilities to handle accounting service and audit clients. I am familiar with financial report, journal entries, account reconciliation, and audit working paper. I am used to working both on a team and individual basis, working under pressure, and having a passion to learn something new.

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## Skills

- Microsoft Office (Excel, PowerPoint, Word)
  - Sage 300 ERP (Accpac)
  - Microsoft Dynamics NAV
  - Bank Wire
  - Financial Report
  - Auditing
  - Detail Oriented
  - Fast Learner
  - Leadership
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## Working Experience

### PT. Amalgamated Consulting Indonesia (December 2018-... )

*Accounting Staff - Semi Senior*

- Accounting service or financial review for clients (Manufacture, Trading, Rep Office, etc).
  - Prepare journal entries (purchase and sales invoice, accrual, prepaid), tax and bank reconciliation, bank wire, and financial report for accounting service client.
  - Review of financial statements for manufacture company.
  - Prepare working paper for some accounts (Cash & Bank, Expenses, Sales, Account Receivable, etc), vouching for the supporting document, and stock take for audit client.
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## Education

### Universitas Diponegoro (2011-2018)

*Bachelor of Accounting - IPK 3,34*

### SMA Tarakanita Gading Serpong (2008-2011)

*Social Studies*

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## **Organizational Experience**

### **Semarang Runners (2017-2018)**

*Coordinator*

- Organize activities routinely run 3 times a week.
- Organize running events in several events with 50-200 participants/event.
- Person In Charge of jersey making with a total of around 100-150 jerseys/batch.

### **Himpunan Mahasiswa Jurusan Akuntansi (2013-2014)**

*Vice President*

- Coordinate with the President to supervise the activities of each department with a total staff of about 50 people.
- Chairman of Accounting in Action events (sporting events) with 30 staff, the event consists of 5 competitions and was participated by 3 batches of Accounting Department.

### **Unit Kegiatan Selam 387 (2012-2014)**

*Treasurer*

- Handle the organization's budget with the amount around Rp 10-15 million/year.
  - Handle bookkeeping for the organization's income and expenses.
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