

Hilda Nathaniela

AKUNTANSI
PERPAJAKAN



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@hiltobb_



ABOUT ME

Have experience in hospitality and marketing for about 3 years. Strong background in customer relations, sales and marketing. Beside that, I also experienced in handling event. I'm good in communication, engagement, partnership and negotiation.



EDUCATION & CERTIFICATION

2015-2019
Universitas Nurtanio Bandung
SI Akuntansi Perpajakan

2012-2015
SMA Pasundan 2 Bandung
Ilmu Pengetahuan Alam (IPA)

2017-2018
LKP Profesi Konsultan Pajak
Brevet A&B

2022
TOEFL ITP
Score: 473



SKILL

- Microsoft Office
- Accurate
- Jurnal.id
- Moka System
- Canva



EXPERIENCE

2021-2023 | Junior Administrative

- Booking and scheduling patients
- Ordering office stationery and supplies (medicine, vaccine, etc)
- Maintaining internal databases

2018 - 2019 | Administrative Staff

- Responsible for providing administrative support to an organization
- Preparing for accreditation visit

2018 - 2019 | Marketing Staff

- Creates a plan for gaining customers
- Schedules appointments and meetings as necessary